C
O
P
Y

DE LUXE READING CORPORATION
Subsidiary of the Philadelphia and Reading Corporation

759-773 Summer Avenue
Newark 4, New Jersey
Humboldt 5-1600

April 26, 1962

Miss Vera C. Brantley
Department of Welfare
Supervisor in charge of Special Study
City Hall, Newark, New Jersey

Dear Miss Brantley:

Since we were able to place a considerable number of people from the Department of Welfare in suitable employment last year, I wish to give you a brief idea of my requirements for 1962.

We are in the process of moving our entire operations to Elizabeth Port, New Jersey. We will not be able to recruit enough personnel from the Union County area to meet our requirements. I intend to hire from the middle of June through September 1962, approximately two thousand employees.

All hiring will be through the New Jersey State Employment office located in Elizabeth, New Jersey. They will screen all applicants. If you have any people you wish to send me they must report to the New Jersey State Employment. I have instructed them that all personnel who present a notice of introduction stating that they are from the Welfare Department, are to be given priority over all personnel.

FOR EXAMPLE: I need one hundred Toy Assemblers on a given date and they have five hundred applicants and there are ten from the Welfare Agency, these ten people will be moved to the top of the list. In the event that my wish is not carried out or abused, we will no longer use the New Jersey State Employment as our source for securing help.

In view of my requirements for 1962 I certainly hope that you will be able to supply me with personnel and thus give these people financial independence, and the opportunity to be self-supporting.

Again I must thank you for having made the initial contact in 1961 at my office and explaining what you are able to do in supplying personnel. I hope that other agencies will follow in the same manner.

Yours very truly,

DE LUXE READING CORPORATION

/s/ Clifford F. Woody - Personnel

CPW: ps